

**Program 2: MINOR CAPITAL PROJECT FUNDING FOR  
ARTS/HERITAGE ORGANIZATIONS OR VENUES**

**FUNDING POLICIES AND GUIDELINES 2008-2009**

1. Read the CKCA *Arts, Culture and Heritage Funding Programs* brochure for a general overview of all CKCA funding programs available.
2. Read the *How to-Funding Policies and Guidelines* for general policies applicable to CKCA funding programs before starting your application to ensure eligibility.
3. Program 2 applications are adjudicated locally and should be sent directly to ***your local community arts council and received by 5:00 pm local time on Thursday, March 20, 2008.*** Many arts councils do not have an office, only a Post Office box, so ensure you send your application early enough to arrive to the PO Box before the deadline. ***Late or incomplete applications will not be accepted. Fax or E-mail applications will not be accepted.***
4. The Minor Capital Project Funding program is to assist with capital funding needs of arts and heritage organizations or venues. Funding is available for physical leasehold improvements to venues or equipment (lights, sound, risers), upgrading or initiating facilities, acoustical improvements.
5. ***CKCA does not fund Capital projects for private businesses or on private property.*** Capital funding is not available for structural repairs to a building owned by a municipality. Funding is not for on-going maintenance.
6. Funding requests for uniforms or costumes should be directed to Program 1.
7. Each arts council may only recommend *one project* per community if they were not funded for a Capital project in the last funding cycle. Community Arts Councils eligible to recommend Capital funding in 2008-2009 are: Castlegar, Columbia Valley, Cranbrook, Fernie, Golden, Revelstoke, Rossland, Salmo, Slocan Lake, Slocan Valley, and Sparwood. Due to demand, not all projects recommended by community arts councils will be funded.
8. Capital funding is for \$3,000.00 maximum per project. Total program funding is \$15,000.00.
9. Program 2 projects must take place after May 31, 2008 and must be completed by April 30, 2009.