

Program 6: MAJOR PROJECT FUNDING

FUNDING POLICIES AND GUIDELINES 2008-2009

1. Read the CKCA *Arts, Culture and Heritage Funding Programs* brochure for a general overview of all CKCA funding programs available.
2. Read the *How to-Funding Policies and Guidelines* for general policies applicable to CKCA funding programs before starting your application to ensure eligibility.
3. Major Project Funding program applications are adjudicated by the CKCA Steering Committee and should be ***sent directly to the CKCA. Applications must be received by the CKCA by 5:00 pm PDT on Friday April 4, 2008. Late or incomplete applications will not be accepted. Fax or E-mail applications will not be accepted.***
4. The Major Project Funding program has two categories:
 - 6a-Major Project Funding - Arts***
 - 6b-Major Project Funding - Heritage***
5. The intent of the Major Project Funding program is to provide an opportunity for individuals or arts, culture and heritage organizations that reside within the Canadian Columbia Basin to create ***new*** artistic works, cultural or heritage events or projects on a major scale.
6. The project should further the directions outlined on the CKCA *Arts, Culture and Heritage Funding Programs* brochure.
7. After reviewing the Major Project Funding application materials it is strongly recommended that you discuss the nature of your project idea and funding request with CKCA staff ***well in advance*** of the application deadline.
8. The funding is not available for capital, regular operating or existing deficits.
9. Applicants should demonstrate the ability to successfully complete the project as proposed.
10. It is strongly recommended that Major Project Funding application budgets exhibit other sources of revenue in addition to the CKCA funding request.
11. Individuals applying for Program 6 are required to provide a portfolio of their work for review by the Steering Committee. It is recommended that you **do not send original documents**. Copies of portfolio materials are preferable and it is recommended that they be supplied in either a folder or binder (no duo-tangs please). Portfolios will be returned via regular mail, or may be picked up at the CKCA office once adjudication is completed. While reasonable care will be taken for the care and return of portfolio materials, the Columbia Kootenay Cultural Alliance will not be held responsible for the loss or damage of portfolio materials.
12. Individuals applying for Program 6 are encouraged to demonstrate some community benefit as an aspect of the project (for example: mentoring opportunities, public performances or exhibition).
13. In general, the aim of the CKCA Major Project fund is to meet community rather than private sector needs. Any proposals submitted by private sector organizations must be sponsored by a non-profit community organization and must clearly demonstrate community benefits.
14. Funding under Program 6 is **not** available for the purchase of Capital equipment (a piece of equipment with lasting benefit beyond the project, which costs over \$200.00). If this type of equipment is required to complete the project, the equipment may be rented to complete the project, and the rental fee may be listed as an expense.
15. Major Project funding is available in the amount of one \$9,000.00 award per project. Total program funding for 6a is \$27,000.00 (three \$9,000.00 awards). Total program funding for 6b is \$27,000.00 (three \$9,000.00 awards).
16. Program 6 projects must take place after May 31, 2008 and must be completed by October 31, 2009.